



TEP Minutes – 09/14/2021

Attendees:

Mike Burke, Bridget Cook, Miria Jo, Kathleen Beegle, Fuji Whittenburg, Ceiri Torjussen, Molly Lynn, Kent Hill, Kevin Kassebaum, Gina Amenta-Shin, & Julie Tobisman

Financial update/Budget Stuff

- Thank you to Kent and Alisa for getting us the \$5,000 science grant
- TEP voted previously by email to increase the Tech enrichment for ComputerWise from original July 2021 allocation.
- Insurance renewal for indemnity will increase insurance by about \$1,000 more than anticipated
- Giving fund
 - about 1/3 of the way to our goal at \$31,172 total. Discussed giving room parents % or amount of people contributing from their class to hopefully encourage/motivate 100% participation
 - Kathleen will follow up with Room Parents after Class dinners to get them donation links and Venmo account information.
 - Mike will send email blast for Giving Fund asap to people that have not yet donated
 - Handwritten thank you cards should be given out to people who donated. Mike, Kathleen, and Bridget will write them. Fuji has the cards.
 - Discussion on possibly putting a poster board in front of school listing % of each class donations to Giving Fund to promote donation competition

VAPA

- A few new people attended the meeting
- Variety show: will try to have it at TCC. Miria will check with Terri about date/time/location, possibly Nov. 6th

Science

- New plan to be developed for science enrichment, as collaboration of Science Committee/Leadership/parents/teachers/administration
- Discussion at Science meeting yesterday to expand the Tech Committee to be S.T.E.A.M. Committee
- Next Science Committee meeting will be Monday (9/20)

Fundraisers

- Art Show (Miria) - Topanga Gallery has moved across the street to a bigger space with an outdoor area. Thinking of maybe having the show in Feb. or April. Will talk to the gallery to find a date.
- Coyote Run (Mike) - Mike will get website up and running. Can be at school, but parent volunteers have to go through all the necessary steps to be allowed on campus including: TB test, Megan's Law, LAUSD training, and baseline negative covid test.

***SIDE NOTE- Kevin will send out instructions to all parents for steps needed to become a parent volunteer.

- Boo Grams (Molly) - Fuji & Kathleen will help Molly do this and use storage space
- Party Book (Bridget) - Was waiting for Class Dinners to be decided so it wasn't confusing for parents. Will start pushing this in the coming month(s)
- Spirit Shack (Bridget) - Future plan to have a table outside of school selling spirit wear on Fridays.
- Original Works (Miria) - Will provide more info. Closer to Dec.
- Office Max (Miria) - Will post and update on website
- Yearbook (Miria) - Need to finish the picture day before figuring out who the yearbook vendor will be.
- Variety Show - see notes under VAPA.
- Business Sponsors (Kathleen) - She needs help and ideas so send them her way. She will also check with Chamber of Commerce

Voted in new TEP board member - Ceiri Torjussen

VOTE: (Mike proposed; Miria seconded)

YES	6 votes
NO	
ABSTAIN	

Enrichment Programs updates (excluding science see above previous discussion)

- ComputerWise (Kathleen)
 - Trying to start by the beginning of October, but might be late because they are having trouble recruiting staff. If they start late the invoice will be prorated.
 - Kathleen will organize a meet & greet via Zoom for the parents to meet and hear about the tech enrichment program from ComputerWise
 - Dr. A wanted confirmation that TK will receive tech enrichment, which was confirmed.
- Art
 - Miria will followup on the start for Ms. Randy. She will come every week, but only have time for half the school, so students get art instruction from her every other week.
 - Miria asked that Julie allocate space in the schedule to have visiting artists to make up for Randy not having art every week for the kids. (*Also, space for visiting Scientist)

***SIDE NOTE: There was a discussion about the need for collecting feedback/evaluation of enrichment programs. A follow-up meeting with Kevin and interested parties should be planned for further discussion.

- YMCA
-They have finalized their recruiting and hope to start very soon (date unknown). All kids get PE twice a week.
- Aides
-Update from Kevin on hiring-- 3 offers were made last week and 2 offers were accepted. They are in the process of getting all the paperwork in. Kevin will be interviewing 2 more next week in the hopes of hiring 4 total.
-Current aides should be receiving their \$5 more/hour raise in their paychecks

T-shirt Distribution

- Kathleen will get them distributed to students before Saturday's beach clean-up.

Halloween Carnival

- TCC is not comfortable with having the same format as in previous years. Instead we will have 6-person pods set up/assigned like TCC has done in the past during covid. We will have Kummerspeck play, have a spirit booth (or maybe multiple booths), food trucks, cash bar, and possibly a haunted house (either in the club house or outside) with scheduled entry times for limited amounts of people. Basically a slightly scaled back version of the previous year's Halloween Carnival.
- Halloween Carnival committee working on many details.

Misc.

- Amazon gift cards for teachers from TEP: We received thank you notes from teachers for their Amazon gift cards.
- Scholastic rewards dollars: some teachers put in wish lists. Kathleen following-up.
- Library supply budget from TEP: Ms. Rit is considering what to get.

Meeting ended at 9:45pm (adjourned by email;)