

Topanga Enrichment Programs
Minutes
August 22, 2020

1. Call to Order – Time: 7:00pm

2. Present

1. Casey Engelhardt
2. Fuji Whittenburg
3. Stephanie Lackenby
4. Shawn Pereira
5. Mike Burke
6. Kathleen Beegle

3. Updates

- Teacher laptops: will be covered by school budget
- Aides, science teacher, and art teachers: only LAUSD-approved aides can be in sessions without a teacher (last year, this was: Donna, Nenna, Maria, Allison). Non-LAUSD aides can do other things (check/monitor work). Need to get final word from Kevin re: LAUSD policy on aides. Will science and art teachers need teachers present?
- Science: Ms. Benor approved. Alisa and Kent are exploring ways to enrich science in the curriculum (“outdoorsy” options, cameras at school, weekend hikes).

4. Budget discussion

- Reduction in both income and expenses side.
- Most items are not pre-paid but pay-as-you-go. (Aides, science teacher and art teachers are at will, not fully pre-paid.)
- There is a reserve fund in the event of an income short fall.
- Giving fund ask at same level as last year. **(NOTE: Vote by email taken on 08/17 to approve to reflect reduced “ask” to \$850).**
- Budget (total \$131,000).
- Vote: approved unanimously.

5. Other items

- Possibly welcome parents in person during materials pick-up (August 18-20). Fuji to check with Kevin.
- Welcome Packet and TEP Letter to parents with ask and message (goes w/ class assignments) – Fuji will update and share for feedback.
- TEP brochure – Stephanie will update and share for feedback. Will be saved to hand-out with t-shirts in person.
- Ideas for gifts (t-shirts, extras in the spirit shack): agreed to give out green t-shirts.
- New design for t-shirts discussed, including voting on designs by kids. TBD

Adjourn