

TEP Minutes

11 April 2023/ 6-8 PM/ Room 14

Attendees

Peter Samson, Molly Lynn, Lauren Farber, Ceiri Torjussen, Katie Schwipper, Jenny Atkins, Isabelle Millar, Kathleen Beegle, Molly Lynn, Aaron Zeri, Kevin Kassebaum, Kelly Rockwell

Agenda

- **Budget Update (Kathleen)**

- School investment “wish list” (Kevin)
 - \$1,566 total so far, approved by majority vote
 - Including soccer goals for upper and lower yards, portable sound system, balls
 - Easy-up shade structures, especially for 1st/2nd grade yard
 - Promethean alternate brand Smart Board to be brought for demo
 - Aaron can provide vendor list
- Expenditures: \$173,568 spent of expected \$269,357
- Budget: \$232,944 of expected \$256,250
- Merch update (Lauren)
 - Aaron can get donated apparel from downtown
 - Idea to launch online merch store through Shopify at beginning of next school year

- **CSR (class-size reduction) Update (Kevin)**

- School attendance forecasted to be about same enrollment (235ish)
 - Intent-to-return forms have been sent out, difficult to collect data
- Norm is 10 teachers, this spring Kevin budgeted for an 11th teacher
 - Dr. A and Ms. Chatham each going to full-time
 - Plus Julie Tobisman as coordinator
 - Kevin looking for how to fund a part-time intervention teacher within his budget, as we really need intervention instruction for those entitled to this service (also GATE)
- Problem of whether we should pay for another CSR for one year
 - We do not know how these teachers will be distributed
 - Will TK be larger because of new early childhood legislation?
- Option to pay for a full time music teacher
 - district funds 1 day/week – could we move to 2 days/week
 - Rate sheet provided, preliminary sign-up for instrumental
 - Ceiri to ask Miss Bailey

- What can be done to communicate to parents about problems that will be addressed for next year
 - To avoid drop-outs, parents should be informed of intent to provide intervention teacher, and avoid teacher and grade splits
 - A lot of families will be withdrawing due to problems faced this year, we need to communicate that things will be different
 - Kathleen will follow up about a zoom meeting to be scheduled to discuss this with parents

- **Fundraisers/Events Updates**

- Spring Gala at TCC, April 29 (Jenny)
 - Woodstock theme – band Kummingspeck, dj, sunset cocktails, hors d'oeuvres by non-profit culinary program for homeless teens
 - only 22 tickets sold because no promotion yet (until after Variety Show – should plug at Variety Show)
 - flyers posted at Pine Tree, general public welcome to attend
 - Forecasted budget of around \$12,000
- Online auction, 2 weeks starting mid-April, closing on night of Gala (Kathleen)
 - All contributions need to be finalized this week, email Kathleen
- Teacher Appreciation week, May 8-12
- Spell-a-thon, May 12 (Katie/Lauren)
 - Plan to launch pledge drive 2 weeks before, starting after Gala
- Track and Field Day (Pete)
 - will likely be held on campus, end of year date TBD
- First Friday Market (Jenny/Lauren)
 - This Friday will promote Gala with John Lennon sunglasses (Jenny/Lauren)

- **Vapa Overview**

- Variety show at Theatricum, April 16 2pm-5pm (Stephanie),
 - 173 tickets sold (can sell up to 300)
 - Sign up genius concession issue (maybe 2 lists going on), more volunteers needed
- Art Show at Library was success (Belle)

- **Science Committee Update (Molly/Kelly)**

- Science Day, April 21
 - Additional \$2,000 grant from Department of Water and Power
 - Hartstreet (a title 1 school) 5th grade coming (123 students)
 - what to give them all – water bottles/flashlights and veggie pops

- Program includes morphology discussion, Raptor day presentation, RCD dissection
 - YMCA coaches asked to supervise during lunch
 - A lot of volunteers needed, especially for lunch period
 - Sign up genius request to be sent out Monday after Variety Show
- RCD for replanting will happen first week of May
 - 4th and 5th graders planting saplings
- Science Fair, May 18/19
 - website content in progress by Alex Schwipper, Miria will make website
 - More judges needed
- Environmental Education program on week of April 24
 - Will replace garden project day that week, to include some garden mapping
 - Discussion of hiring a gardening instructor for next year
- Butterfly Day May 7th by Alyssa and Kent Hill
 - School has been invited to participate
 - Looking for TEP recruits to coordinate volunteers for running a table (2 other schools participating as well)
- Tide pool event May 13
- Construction coordination update
 - LAUSD emailed back and mailed paper letters
 - Design drafts have been made which incorporate sustainability principles as discussed, namely not disrupting native planting
 - If we want them to leave holes in asphalt for planting trees to break up heat and provide natural shade, we need to push this now
 - how to achieve joint discussion about design?
 - Could Safety/Campus Beautification committee get involved?
 - Jenny could post to Instagram to promote awareness

Meeting adjourned at 8:23PM, minutes recorded by Katie Schwipper

Next Meeting: 9 May 2023/ 6-8PM/ Room 14