

## **TEP Minutes**

### **May 14, 2024 / 6pm / Zoom**

#### **1. Attendees**

Pete Samson, Vitaliy Farber, Lauren Farber, Danita Menchell, Anabelle Munro, Jenny Atkins, Christine Nelson, Lara Hogan, Kelly Rockwell, Stephanie Polansky, Aaron Hendry, Freddi Swanson.

#### **2. Enrichment Update**

Pete has completed the enrichment survey for teachers and had a one-hour meeting with all the teachers to assess the current enrichments and discuss plans for next school year. This information will be used when deciding upon next school year's budget once the new TEP Board is confirmed in June.

#### **3. Budget Update**

We have currently raised approx 240k. Figure should be \$250-260k at the end of the school year, once Spell-a-Thon is complete. Last year we raised \$270k, so we will be slightly short of that. An ambitious fundraising target was set this year to attempt to cover the new music enrichment program and other rising expenses. That figure has not been reached, and given the broader economic situation and the challenges to Hollywood and the creative industries in the last 12 months, in retrospect nearly matching last year's figure is probably the best we could have expected. Next school year, the budget will need to be cut and should be very close to the final sum that we raise this year.

#### **4. Guest Speaker: Aaron Hendry, Leadership Committee Parent**

Update from Leadership Meetings. Aaron is trying to establish the number of classes/teachers next year asap because it affects budgets. Emergency supplies and procedures have been looked at by some parent volunteers, and a meeting has been requested on this topic with LAUSD. Issue with toilets on the Upper Yard also discussed.

#### **5. 24/25 board planning**

Discussion about the election process for the 24/25 TEP board. The process and timetable be clarified by Pete and Freddi after this meeting, then shared with TEP Board and wider school community. Informational coffee on May 21 for potential new TEP Board members, an election and meeting of new board to follow. Discussion about limiting fundraisers next year to ask for less of parent's time.

#### **6. VAPA Update**

New VAPA lead needed for 24/25.

**7. Science Update**

Science Committee to meet on May 21 to decide upon next year's budget, then present that to TEP Board.

**8. Spring Gala and Auction Recap**

Netted \$9600 in ticket sales. Event itself made approx \$2k, auction — online and live combined — made \$16k. The event's organizer Jenny shared that it would be good to find a way to encourage people to buy tickets earlier so we're clearer about what food and drink etc is needed with more notice. Also suggests one ticket price which includes alcoholic drinks, as opposed to drinks wristband costing extra, since not many drinks wristbands were sold.

**9. Remaining fundraisers/events**

Spell-a-Thon on May 31, Katie managing that, and Track and Field on June 7, led by the Paradisos.

**10. Next meeting, June 4, 2024, 6pm, at the School.**

**11. Meeting adjourned at 7:40pm, minutes recorded by Pete Samson.**